

Auditor's Office  
Jefferson, Iowa  
January 3, 2017

Greene County Board of Supervisors met at 8:30 a.m. in the courthouse boardroom with supervisors Mick Burkett, Tom Contner, John Muir and Dawn Rudolph present.

Magistrate David Morain administered the oath of office to those officials elected to a four-year term in the general election: Auditor Jane Heun, Sheriff Jack Williams, Supervisors John Muir, Mick Burkett, and Peter Bardole. Bardole then joined the meeting.

Current board chair John Muir requested nominations for board chair and vice chair for the year. Motion by Burkett, second by Contner to appoint John Muir as board chair and Dawn Rudolph as board vice-chair. Motion carried unanimously.

Motion by Rudolph, second by Contner to approve the agenda. Motion carried unanimously. Motion by Burkett second by Bardole to approve the minutes of December 27, 2016. Motion carried unanimously.

Pam Olerich distributed copies of the county's taxable valuations at January 1, 2016 to be used in determining tax levies for the fiscal 2017-2018 (FY18) budget. Olerich reported that countywide valuation (rural plus urban) used for computing taxes dollars, excluding gas & electric utility valuations, increased by 4% over the prior year.

Motion by Contner, second by Bardole to approve the December 30, 2016 cash count. Motion carried unanimously.

Organizational meeting resolution components were individually reviewed & discussed prior to consideration. Motion by Rudolph, second by Burkett to approve Resolution 2017-01:

WHEREAS the Greene County Board of Supervisors (Board) has convened to review and designate procedures, appointments, meeting times, business hours, depositories, etc. for 2017, and

WHEREAS the Board has reviewed each of the aforementioned information,

THEREFORE, BE IT RESOLVED by the Greene County Board of Supervisors to recognize the following:

Board of Supervisors Terms of Office:

District 1	Mick Burkett	01/04/21
District 2	Dawn Rudolph	01/02/19
District 3	Thomas Contner	01/02/19
District 4	John Muir	01/04/21
District 5	Peter Bardole	01/04/21

Meeting times for Board of Supervisors approved as follows:

Regular meetings will be held on Monday mornings, beginning at 8:30 a.m., year round. Regular meetings may be held on Tuesdays after a designated holiday that falls on a Monday. Other meetings will be held as needed, effective immediately, i.e., regular meetings may be held on Thursdays at 8:30 a.m. during the budgeting process.

BE IT FURTHER RESOLVED that the business hours of the Greene County courthouse shall be Monday through Friday, 8:00 a.m. to 4:30 p.m., except on designated holidays or as otherwise posted.

County Holidays:

President's Day

Memorial Day

Independence Day

Labor Day

Veteran's Day

Thanksgiving

Christmas

New Year's Day

Day Observed:

Mon., Feb.20, 2017

Mon., May 29, 2017

Tues., July 4, 2017

Mon., Sept. 4, 2017

Fri., Nov. 10, 2017

Thurs., Nov. 23 & Fri. Nov. 24, 2017

Mon., Dec. 25 & Tues., Dec. 26, 2017

Mon., Jan. 1, 2018

Cash Counts:

Friday, June 30, 2017

4:00 p.m.

Friday, Dec. 29, 2017

4:00 p.m.

BE IT FURTHER RESOLVED that the Board appoints the following:

Official County Newspapers: *The Jefferson Herald* and *The Scranton Journal*

COMMITTEE APPOINTMENTS

Mick Burkett as Member of the following:

Central Iowa Juvenile Detention Center - alternate

Investments, Insurance and Finance

Greene County Pioneer Cemetery Commission

2<sup>nd</sup> Judicial District, Dept. of Corrections

Vet Affairs Commission liaison

Thomas Contner as Member of the following:

Airport Commission – alternate

Drainage districts – vice chair

Entity Board

Greene County Recycling Agency

New Opportunities

Region V Hazardous Materials Response Commission & LEPC - alternate

Dawn Rudolph as Member of the following:

Decat  
Entity Board  
Greene County Board of Health  
Greene-Guthrie-Audubon Counties Mental Health Services Committee  
Heart of Iowa Community Services governing board  
New Opportunities - alternate  
Partnerships 4 Families – thru 06/30/2017  
Region XII Policy Council – alternate

John Muir as Member of the following:

Drainage districts – chair  
Heart of Iowa Community Services governing board -alternate  
Investments, Insurance and Finance, chair  
Region XII COG Executive Board & Policy Council (for Reg XII COG 28E)  
Chief Elected Official Board (IWD Region 8 28E) &  
Region XII Dev. Corp, COG Housing Board  
2<sup>nd</sup> Judicial District, Dept. of Corrections- alternate

Peter Bardole as Member of the following:

Airport Commission  
Central Iowa Juvenile Detention Center  
Chamber of Commerce ex officio  
Greene County Development Corporation  
Mahanay Bell Tower Foundation  
Region XII Policy Council

OTHER BOARD APPOINTMENTS

Public Information Officer Dawn Rudolph

E911 Service Board Member Jack J. Williams

Civil Service Commission (six year term)

Diane Wise	12/31/2018	
Steve Pope	12/31/2018	County Attorney appointment
Gordon Moen	12/31/2021	

Greene County Board of Health (three year term)

Dr. John Van Der Veer	12/31/2019	
(vacant for now)	12/31/2019	
Sylvia (Lou) Blanchfield	12/31/2017	
Dawn Rudolph	12/31/2017	supervisor rep
William Raney	12/31/2018	

Region XII

Regional Housing Authority Executive Board – Sandy Miner (until Sept 30, 2017)

SAFETEA-LU Board – Wade Weiss (Don Van Gilder - alternate)

Policy Council – Jane Heun

Compensation Commission in Condemnation Proceedings:

Real Estate Sales Persons/Brokers

Linda Eighmy	Esther Kirby	Laura Clark
Dale Hoyt	Doug Lawton	Al Rowedder
Dale Higgins		

Owners/Operators Ag Property

Craig Brelsford	Johnetta Harms	Roger Norgren
Kim Bates	Paul Mears	Dale Thompson
Richard Burnell	Ryan Higgins	Mick Towers
Dave Cunningham	Mike Holden	Roger Wessling
Craig Fillman		

City Property Owners

Mick Burkett	Ned Johnston	Guy Richardson
Duane Clark	Bill Figenshaw	Mike Mentzer
Jim Sankot		

Knowledge of Real Estate Values

Doug Carman	Craig Marquardt	Roger Custer
Jerry Peckumn	Donald (Chop) Gibson	Ralph Riedesel
Bob Allen		

Greene County Pioneer Cemetery Commission:

Mick Burkett	Ada Ross
Shirley Clark	Peg Semke
Neal Hoyt	Dan Towers

Medical Examiner\*& Deputy\*\* (two year term):

Robert Clemons, M.D. \* 12/31/2018  
James D. Gerdes, D.O. \*\*  
Dennis Morlan, EMTP, ME Investigator

Greene County Conservation Board (five year term):

David Morlan, Chair	12/31/2017
Nick Sorensen	12/31/2018
Diane Wise	12/31/2019
Jerry Peckumn	12/31/2020
Mary Jo Koch	12/31/2021

Greene County Zoning Commission (three year terms):

Kathy Bravard	1/1/2018
Judy Burnell	1/1/2018
Sharon Fisher	1/1/2018
Bill Frederick	1/1/2019
Mark Peters	1/1/2019
Roger Rowles	1/1/2019
Glen Christensen	1/1/2020
Brian Hunter	1/1/2020
Quentin Minnehan	1/1/2020

Board of Adjustment (five year terms):

Mike Holden	1/1/2018
Nancy Hanaman	1/1/2019
Jack Lint	1/1/2020
Dan Tronchetti	1/1/2021
Amy Milligan	1/1/2022

Veteran Affairs Commission:

Bruce Chaffee	12/31/2017
Jerry Spaulding	12/31/2018
Duane Towers	12/31/2019

Magistrate Appointing Commission (six year term):

Craig Marquardt	12/31/2020
Jenny Wessling	12/31/2020
Jerry Boyd	12/31/2020

Board Appointments:

Custodians	Mike Wyatt, Amy Chapman
IT/Drain clerk	Michelle Fields
Emergency Management Director	Dennis Morlan
Engineer/Weed Commissioner	Wade Weiss
County Veteran Svc/General Assistance	Tracie Perez
Mental Health CPC	Ellen Ritter
Safety Coordinator	Alan Jensen, Wade Weiss
Env Health/Zoning Director/Safety Coordinator	Chuck Wenthold
Indigent Caretaker	Mike Piepel

County Officer Appointments:

Attorney:

Jeri Angell, Legal Assistant/Secretary

Auditor:

Billie Jo Hoskins, Deputy

Pam Olerich, Real Estate & Tax Coordinator

Recorder:

Deborah McDonald, Deputy

Treasurer:

Denise Stofer, Deputy Real Estate & Office Assistant

Lisa Prescott, Motor Vehicle & Office Assistant

Maralie Ruth, Driver License & Office Assistant

Gary Kretlow - Motor Vehicle Drive testing (part time)

Sheriff:

Nathaniel Chapman, Chief Deputy

David Kersey, Deputy

Kirk Hammer, Deputy

Shane Allen, Deputy

Shane Monthei, Deputy

Karen White, Administrative & Jail Supervisor

Kathy Booth, Administrative Asst (part time)

Tressa Hatfield, Jail Officer

Steven Cort, Jail Officer

Jeana Keller, Jail Officer

Joshua Derry, Jail officer

Lesa Seil, Telecommunications Officer

Mindy Durlam, Telecommunications Officer

Pierre Kellogg, Telecommunications Officer

Jean Tuhn, Telecommunications Officer

Engineer:

Don Van Gilder, Assistant to Engineer

Alan Jensen, Technician

Sherry Graven, Office Manager

Other offices:

Conservation: (Conservation Board)

Dan Towers, Director

Pat Soukup, Park Ranger

Dan Sayre, Park Attendant

Treasurer's Depository Limits for 2017

Wells Fargo Bank, IA N.A., Jefferson	\$10,000,000
Home State Bank, Jefferson	\$10,000,000
Peoples Trust & Savings Bank Jefferson, Scranton, Grand Junction, Rippey	\$10,000,000

Auditor	\$12,500
Recorder	\$50,000
Sheriff	\$200,000

Aye: Bardole, Burkett, Contner, Muir, Rudolph. Resolution approved unanimously this 3rd day of January 2017.

Motion by Bardole, second by Rudolph to approve Resolution 2017-02 as follows:

BE IT RESOLVED that the Greene County Board of Supervisors approve hiring Reid Lamoureux as a part time telecommunicator effective January 4, 2017 at a rate of \$14/hour until certified. Upon certification, that rate will be \$15/hour.

Aye: Bardole, Burkett, Contner, Muir, Rudolph. Resolution approved unanimously.

Motion by Burkett, second by Contner to approve Resolution 2017-03 for a bridge replacement project:

WHEREAS a bridge on County Route N-65 in Section 10 Township 84 North, Range 32 West (Kendrick Twp) is scheduled to be replaced and construction work will make it necessary to close the roadway to vehicular traffic, and,

WHEREAS the Code of Iowa Chapter 306 provides for the temporary closing of sections of roadway when necessary because of construction or maintenance and that numbered routes closed for construction or maintenance have a marked and signed detour.

NOW THEREFORE BE IT RESOLVED that Greene County roadway designated as County Route N-65 (D Avenue) be closed to all vehicular traffic beginning at the intersection with 177<sup>th</sup> Street thence North three fourths (3/4) mile to the intersection with 170<sup>th</sup> Street until construction is completed as determined by the County Engineer.

BE IT FURTHER RESOLVED that the designated detour for roadway construction on County Route N-65 (D Avenue) be located as follows:

Beginning at the intersection of E Avenue (County Route E-39) and 210<sup>th</sup> Street then East one (1) mile on 210<sup>th</sup> Street, then North and East five (5) miles on Eaton Avenue/190<sup>th</sup> Street (County Route E-33), then North five (5) miles on I Avenue (County Route P-14), then West five (5) miles on 140<sup>th</sup> Street (County Route E-19) to the intersection with D Avenue (County Route N-65).

Signs for the road closure and the marked detour are to be placed as directed by the engineer according to Chapter 306 of the Code of Iowa and all signs are to remain in place throughout the bridge replacement project until removed by directive of the engineer.

Aye: Bardole, Burkett, Contner, Muir, Rudolph. Resolution approved unanimously.

Engineer Wade Weiss reviewed the 2016 Yearly State Weed Commissioner Report with the board. Motion by Bardole, second by Rudolph to approve the Weed Commissioner Report for 2016. Motion carried unanimously. Afterwards Weiss asked the board to consider merging the current Roadside Management budget into the Secondary Roads budget for the next budget year. Weiss noted that the state auditors had suggested combining those budgets during the past audit. The combined budget will be presented during regular budget presentations for FY18. The current year Roadside budget, funded by the rural levy, is just under \$145,000.

Weiss discussed his time-line for hiring employees for the vacancies created by retirements in his department. He reported that a price of \$26,500 for the Scranton-Abernathy property (1609 Kendrick Street) has been agreed upon for eventual use for a new Scranton shed, with the abstract to be updated by the county. Motion by Contner, second by Rudolph to approve a payment of \$500 in earnest money to Greteman and Associates (agent) for the property. Motion carried unanimously.

Supervisor Dawn Rudolph reviewed the terms of the employment contract between Audubon, Greene & Guthrie Counties and Ellen Ritter, MH coordinator. Motion by Bardole, second by Burkett to approve the employment contract with Ritter. Motion carried unanimously. The contract also needs approval by the Guthrie and Audubon County boards.

Chair Muir adjourned the meeting at 10:10 a.m.

John J. Muir, Chair BOS

ATTEST: Jane Heun, Auditor