

Auditor's Office  
Jefferson, Iowa  
January 14, 2016

Greene County Board of Supervisors met at 8:30 a.m. in the courthouse boardroom with supervisors Burkett, Contner, Richardson and Rudolph present. Absent: Muir.

Motion by Richardson, second by Contner to approve the agenda. Motion carried unanimously. Motion by Contner, second by Burkett to approve the minutes of January 11, 2016. Motion carried unanimously.

Supervisor Dawn Rudolph gave a report of the Heart of Iowa Community Services meeting at which the participating counties' mental health (county services) levy rates were discussed. The counties will each set a mental health levy rate based upon raising \$19.70 per capita in each of the four member counties.

The board considered the third and final reading of the proposed amendment to the county's Flood Plain Management Ordinance. Motion by Richardson, second by Burkett to approve the third reading of Ordinance 2016-01 "An Ordinance Amending Greene County Flood Plain Management Ordinance #1994-01 Found in Book 21, Page 56 in the Greene County Recorder's Office". Roll call vote: Aye: Contner, Burkett, Richardson, Rudolph. Absent: Muir. Motion carried. Supervisor Richardson then left the meeting.

Treasurer Donna Lawson reviewed two reports she provided to the board. Motion by Contner, second by Burkett to approve the Treasurer's Semi-annual Report for publication and to also accept the Treasurer's Investment and Driver's License Report for December. Motion carried unanimously.

Motion by Contner, second by Burkett to approve three letters of support for grant applications to the Greene County Community Foundation: one each for Courthouse 100 committee, Tower View Team, and Main Street/Historical Society. Motion carried unanimously.

Auditor Jane Heun reviewed the proposed Emergency Management Commission FY17 proposed budget prior to setting a date for that commission's public hearing. The supervisors are the commission members for emergency management. Motion by Burkett, second by Contner to set a public hearing for the proposed FY17 Emergency Management Commission budget at 9:00 a.m. on February 4<sup>th</sup> in the courthouse boardroom. Motion carried unanimously.

Security officer Michelle Fields summarized HIPAA security policies #5 through #8 prior to approval by the board. Fields also handed out the next four policies for review prior to the board's next meeting. Motion by Burkett, second by Rudolph to adopt HIPAA security policies 5.0 Workstation Access Controls, 6.0 Device & Media Controls, 7.0 Audit Controls, and 8.0 Incident Response & Reporting. Motion carried unanimously.

AT 9:50 a.m., motion by Contner, second by Burkett to adjourn to a drainage meeting for DD108 tentative approval of engineer's report. Motion carried unanimously. The board returned to regular session at 10:00 a.m.

Michelle Fields, as IT director, then discussed a quote for installing two servers in her office and for data migration services. An agreement with IP Pathways is to be considered at the board's next meeting.

Chair Pro Tem Rudolph adjourned the meeting at 10:05 a.m.

Dawn Rudolph, Chair Pro Tem

ATTEST: Jane Heun, Auditor