

Auditor's Office
Jefferson, Iowa
January 25, 2016

Greene County Board of Supervisors met at 8:30 a.m. in the courthouse boardroom with all supervisors present: Burkett, Contner, Muir, Richardson, Rudolph.

Motion by Richardson, second by Contner to approve the agenda. Motion carried unanimously. Motion by Rudolph, second by Burkett to approve the minutes of January 21, 2016. Motion carried unanimously.

Supervisors Dawn Rudolph and Tom Contner reported attending the annual Entity board budget meeting. That board oversees the budget for the law enforcement center costs including building maintenance, telecommunications, utilities, supplies and capital improvements. The board recommended increasing the budget to \$61,800 from \$57,800 mostly due to information technology cost increases.

Lisa Kuehl of Iowa Friends.Org was present to promote issuance of a "No Iowa Puppy Mills" proclamation by the board. The group seeks to encourage citizens to support efforts to promote responsible dog breeding. Motion by Contner, second by Richardson to proclaim February 3rd as Iowa Puppy Mill Awareness Day in Greene County. Motion carried unanimously.

Sheriff Steve Hauptert reviewed his proposed FY17 sheriff budget for general & rural operations, forfeiture, K9 and LOSST funds. Hauptert recommends replacing two vehicles next year, one from the general fund and the other from LOSST funds. Hauptert estimates revenues totaling \$163,000 for general & rural funds, with \$113,000 coming from contract law enforcement charges. Expenditure estimates total nearly \$1,206,500 from all funds, up .13% from the current year. Sheriff Hauptert also discussed a part time hire. Motion by Richardson, second by Burkett to approve hiring Kirsten Ann St Clair as a part time jail officer effective January 18th at \$14/hour until certified. Motion carried unanimously.

Recorder Marcia Tasler reviewed estimated FY17 general revenues totaling \$61,000 and expenditures totaling \$131,496, with changes only to wage-related items. Current year expenditures are estimated at \$128,158.

Attorney Nick Martino reviewed his budget for FY17 with changes made only to wage –related items. Martino proposed expenditures totaling \$167,432, a 2.8% increase.

Environmental Health director Chuck Wenthold reviewed his budget for FY17 and estimated revenues totaling \$32,750 and expenditures totaling \$64,135. Wenthold then provided a comparison of Iowa counties' rates for septic and well permit fees, noting that both Greene rates are below the average for well (Greene \$125, average \$146) and septic (Greene \$150, average \$177). The compilation shows thirteen counties charging a perc test fee in addition to a septic permit fee, which Greene does not charge at present. No action was taken.

Auditor Jane Heun and Deputy Auditor Billie Hoskins reviewed the Auditor & Elections budgets for FY17. Revenues are estimated at \$13,200 in the absence of any special elections. Expenditures are estimated at \$230,592, down approximately \$3,000 from the current year budget. Hoskins noted that final payment had been made for the Unisyn election equipment, and poll workers are to be paid at \$9.50 per hour.

Privacy officer Diane Jackson summarized four HIPAA privacy policies #1, #2, #4 and #5 prior to consideration by the board. Motion by Rudolph, second by Burkett to adopt HIPAA privacy policies 1.0 Accounting of Disclosures, 2.0 Individual's Right to Request Amendment of Protected Health Information, 4.0 Charging for Copies & Summaries of Protected Health Information, and 5.0 Communication of Protected Health Information. Aye: Burkett, Richardson, Rudolph, Muir. Nay: Contner. Motion carried. Jackson then handed out the next four privacy policies for review prior to the board's next meeting.

Motion by Richardson, second by Rudolph to approve a master customer agreement with IP Pathways, subject to county attorney review. Motion carried unanimously.

Motion by Contner, second by Richardson to approve claims for payment. Motion carried unanimously.

Chair Muir adjourned the meeting at 10:50 a.m.

John J. Muir, Chair BOS

ATTEST: Jane Heun, Auditor